

ENTITY NAME: Village of Williamsport

MINUTES TITLE: Council

BOARD NAME: Council

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 2/1/2021

START TIME: 7:00pm

END TIME: 8:05p,

MEETING LOCATION: Zoom meeting

RECORD OF PROCEEDINGS: written

CALLED TO ORDER BY: Fiscal Officer Gayle Spangler

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Cindy Mayhugh	Present
Matt Fields	Present
Mary Beth Poe	Present
Tracey Garrett arrived 7:34pm	Present
Pennie McCain	Present
Ron Lyle	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Gayle Spangler, Fiscal Officer	Employee	
John Elliott	Mayor	
Kay Swaney	Park Board	

Kelli Albanese	Northeast Gas	
Caleb Hurburt	Holland	

APPROVAL OF PREVIOUS MINUTES: Council

MOTION TO APPROVE MINUTES OF	1/18/2021
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Ron Lyle
MOTION TO APPROVE SECONDED BY	Cindy Mayhugh
DISCUSSION	none
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matt Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

APPROVAL OF BILLS: Council

MOTION BY	Tracey Garrett
MOTION SECONDED BY	Matt Fields
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matt Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

PUBLIC INPUT:

TOPIC	Community Gym	
	Kay Swaney	
	Ms. Swaney has been reviewing the gas meter the gym every day. She estimates the January bill to be around \$375. The parents will pay half the bill. Councilperson Garrett asked if parents were maintaining social distancing. Ms. Swaney said yes but it is difficult to monitor. The gym is sanitized after each use. Councilperson Garrett said that she did not think parents were allowed in the gym.	
TOPIC	Utility meter proposal	
	Caleb Hurbert	

	<p>Mr. Hurbert reviewed the utility meter upgrade with Council. The construction quote is for \$24,945 and the hardware quote is \$178,113. This is a five contract and the systems useful life is 20 years. Mr. Hurbert stated with the two base installations they will be able to cover the entire Village. Ms. Albanese stated the system will read water and gas meters. The training is a must in order to accurately use the system. Councilperson Lyle asked if the training was a one cost. Mr. Hurbert said yes and that Holland will be the sole training provider. Councilperson Lyle asked there was ongoing support and upgrades included. Mr. Hurbert said the support is paid once a year. Mayor Elliott asked how long the quote was good. Mr. Hurbert will check. Fiscal Officer Sharrett York advised that Council will need an opinion from Solicitor Fountain on whether this project must be competitively bid.</p>	
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OLD BUSINESS:

TOPIC	Legion Hall "Hall"	
	Mayor Elliott	
	<p>Mayor Elliott advised the meeting with the Legion will be February 3, 2021. To Use the CARES Act monies the Village will need to get an opinion on whether the WTP cannot be upgraded to meet the Village needs. Local architect John Ankrom will be contacted to get a proposal on the WTP and remodeling the Legion Hall. Councilperson Lyle said the plans need to ensure that all the Village Files are safely secured in locked rooms. Mayor Elliott advised that getting employees out of the WTP is best. The WTP is hard on computers and bad for the employees' health. Councilperson Garrett said securing Village files is important. Mayor Elliott will contact John Ankrom. A resolution will need to be drafted to purchase the building. Councilperson McCain asked if the Village was going to purchase the generator. Mayor Elliott will talk to the Township.</p>	

TOPIC	EMS Levy	
	Mayor Elliott	
	Jayme Fountain is preparing the resolutions for the November ballot.	

New Business:

TOPIC	Executive Session personnel matters at 7:56pm
PRESENTED BY	Mayor Elliott
DISCUSSION	Personnel matters. Kellie Albanese with Northeast Gas was invited to attend the executive session.
MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Tracey Garrett
Cindy Mayhugh	Yes
Matthew Fields	Yes

Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:
TOPIC	Executive Session return to public session 8:16pm
PRESENTED BY	Mayor Elliott
DISCUSSION	Personnel matters
MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Pennie McCain
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:

TOPIC	Mayor Elliott
PRESENTED BY	Mayor Elliott
DISCUSSION	Eye wash station
PRESENTED BY	Mayor Elliott
DISCUSSION	The Mayor advised Council that Earnhart Hill would be updated the eyewash station at a cost of approximately \$200.

TOPIC	Mayor Elliott
PRESENTED BY	Mayor Elliott
DISCUSSION	Snow plowing
PRESENTED BY	Mayor Elliott
DISCUSSION	The Mayor had Greg come in to plow the streets. Mayor Elliott will have him plow and salt on Tuesday.

Legislation:

NUMBER	04-2021
TITLE	A RESOLUTION AUTHORIZING THE MAYOR OF WILLIAMSPORT TO APPROVE THE CONTRACT FOR NORTHEAST GAS SERVICE
	New Business Resolution
STATUS	1st Reading
MOTION TO	Waive

MOTION BY	Tracey Garrett
MOTION SECONDED BY	Ron Lyle
DISCUSSION	A new contract for services for Northeast gas was reviewed. The monthly cost will be \$8,334. Kellie Albanese will send a mailer to Marie to include with the bills. Fiscal Officer Sharrett York will update the website. Greg will require additional training to locate lines and atmosphere corrosion.
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:
MOTION TO	Approve
MOTION BY	Matt Fields
MOTION SECONDED BY	Pennie McCain
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:

NUMBER	05-2021
TITLE	AN ORDINANCE AMENDING ORDINANCE 01-2021 AND ADOPTING THE ANNUAL APPROPRIATION MEASURE BASED ON THE AMENDED CERTIFICATE
	New Business Resolution
STATUS	1st Reading
MOTION TO	Waive
MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Tracey Garrett
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes

Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:
MOTION TO	Approve
MOTION BY	Pennie McCain
MOTION SECONDED BY	Cindy Mayhugh
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:

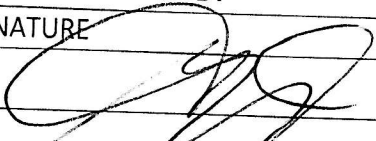
NEXT SCHEDULED MEETING: Council

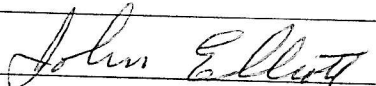
TYPE OF MEETING	<u>Regular</u>
DATE	<u>2/15/2021</u>
TIME	7:00pm
LOCATION	Zoom meeting
COMMENTS	Remote electronic meeting

MEETING ADJOURN: Council

MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matt Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	2/15/2021

ATTESTED BY SIGNATURE	TITLE	DATE
	Mayor	2/15/2021