

ENTITY NAME: Village of Williamsport

MINUTES TITLE: Council

BOARD NAME: Council

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 11/16/2020

START TIME: 7:00pm

END TIME: 7:37pm

MEETING LOCATION: 107 Green Street, Williamsport OH 43164

RECORD OF PROCEEDINGS: written

CALLED TO ORDER BY: Mayor John Elliott

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Cindy Mayhugh	Present
Matthew Fields	Present
Mary Beth Poe	Present
Tracey Garrett	Present
Pennie McCain	Not Present
Ron Lyle	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Gayle Spangler, Fiscal Officer	Employee	
John Elliott	Mayor	
Kay Swaney	Wil-Deer Park Board	

Melissa Gartin	BPA	
Greg Hatfield	Village of Williamsport Employee	

APPROVAL OF PREVIOUS MINUTES: Council

MOTION TO APPROVE MINUTES OF	11/2/2020
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Ron Lyle
MOTION TO APPROVE SECONDED BY	Cindy Mayhugh
DISCUSSION	none
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO: 0

APPROVAL OF BILLS: Council

MOTION BY	Tracey Garrett
MOTION SECONDED BY	Cindy Mayhugh
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO: 0

CASH SUMMARY 10/31/2020:

MOTION BY	Matt Fields
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO: 0

BANK RECONCILIATION 10/31/2020:

MOTION BY	Matt Fields
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO: 0

PUBLIC INPUT:

TOPIC	Pickaway County Park District Grant
PRESENTED BY	Kay Swaney
DISCUSSION	Kay Swaney discussed filing a grant with the Pickaway County Park District for 2021. The grant would be for a new swing set for the Village Park. In addition, mulch for the playground area would be requested at an estimated cost of \$2350. The Village's match would be 10%. A resolution will be presented at the next Council meeting.

TOPIC	Village Gym Rental
PRESENTED BY	Kay Swaney
DISCUSSION	Ms. Swaney advised Council that the Westfall elementary wrestling program would like to rent the gym for practices. Ms. Swaney said Mayor Cox came up with a cost a few years ago to heat the gym in the winter. The cost was approximately \$75 per day. The Westfall wrestling program would like to use the gym from December to March. Ms. Swaney said the only conflict was the food pantry. The wrestling program would go in Monday morning, turn the heat on, and turn it off on Thursday. Marie Parrett will be consulted to see what the cost to heat the gym would be. Ms. Swaney said a cover would be put on the thermostat. Ms. Swaney asked if the Village could cover the cost of the heat bill. Councilperson Garrett stated the Village should wait until the estimates are figured. Councilperson Lyle said the Village might not be able to handle a heating bill of \$800 per month at the current time. Mayor Elliott said he would like to see the Village support the wrestling program. Ms. Swaney said she would send Council the amounts when she received them. Council will review the topic at the next meeting.

TOPIC	Handicap Parking Space
PRESENTED BY	Greg Hatfield

DISCUSSION	<p>Mr. Hatfield updated Council on the situation with the handicap parking spaces in front of the post office. The Village received a request for handicap parking spaces at the post office. Mr. Hatfield spray-painted the lines on the street. Mr. Tim Bush is the owner of the building and said the Village did not have permission to install the handicap parking spaces. Mr. Bush called Mr. Hatfield to say that the Village could not put a sign on his building or in the sidewalk in front of the post office. Mr. Tony Ireland from Buckeye Pipe was with Mr. Hatfield when the incident occurred. Mr. Ireland was present to mark the meters at the building. Currently, the meters are inside the building. Mr. Bush denied Mr. Hatfield and Mr. Ireland access to read the meters. Mr. Bush said the Village destroyed his sidewalk. Joe Fenneken power washed the sidewalk to allow for the installation of the handicap spaces. Mr. Hatfield will install a breakaway pole with the handicap sign. Mr. Hatfield called the Pickaway County Sheriff's Department due to Mr. Bush making physical contact. The Sheriff advised the Village should send a certified letter to Mr. Bush advising him of the installation of the parking spaces. Mayor Elliott advised that Mr. Bush does not own the sidewalk. Councilperson Lyle said Mr. Hatfield needs something in writing saying what is going to happen. Mayor Elliott said the Village must have access to the meters to read them. If Mr. Bush wants them moved to the outside it will be at his expense. Councilperson Lyle said a letter with a cost to move the meters should be sent to Mr. Bush. The Mayor will draft a letter for the installation of the parking spaces and the cost for the meter move and send it to Mr. Bush. Councilperson Lyle said Mr. Hatfield should not go to the location alone.</p>
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OLD BUSINESS:

TOPIC	EMS Fund revenue
PRESENTED BY	Fiscal Officer Spangler
DISCUSSION	<p>Fiscal Officer Spangler gave an update on a possible EMS levy in 2021. A levy of 3.65 mills will generate \$45,390 if 100 percent of people pay. Fees would have to be taken from this amount. The levy could be put on the May primary ballot. Jayme Fountain, Village solicitor, would have to draft the legislation.</p>

NEW BUSINESS:

TOPIC	Bank accounts
PRESENTED BY	Fiscal Officer Spangler
DISCUSSION	<p>Fiscal officer Spangler advised Council that the Village has two old bank accounts with no general purpose. One account has a balance of \$52.60 and the other account has a balance of \$1972.50. A motion was made to close the accounts.</p>
MOTION BY	Matt Fields
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes

Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO: 0

TOPIC	Village Gym
PRESENTED BY	Mayor Elliott
DISCUSSION	A resolution to donate the utilities for the Westfall wrestling program will need to be prepared. The Village could be a sponsor but the program should pay some type of fee.

TOPIC	Mayor's report
PRESENTED BY	Mayor Elliott
DISCUSSION	Mayor Elliott advised that Gary Silcott would have the storm sewer resolution in the next couple of weeks. The Mayor has not heard from Holland on the gas meter project. Gary Wright with the EMS has not gotten back with the Mayor about the contract.

LEGISLATION:

NUMBER	25-2020
TITLE	A RESOLUTION AUTHORIZING THE MAYOR OF WILLIAMSPORT TO APPROVE THE CONTRACT FOR THE EARNHART HILL REGIONAL WATER AND SEWER DISTRICT FOR THE VILLAGE OF WILLIAMSPORT
	New Business Resolution
STATUS	1st Reading
MOTION TO	Waive
MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Ron Lyle
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes

Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:
STATUS	1st Reading
MOTION TO	Approve
MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Ron Lyle
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:

NUMBER	
TITLE	AN ORDINANCE CREATING A CODE OF CONDUCT FOR THE WILLIAMSPORT VILLAGE COUNCIL.
	New Business Resolution
STATUS	1st Reading
MOTION TO	Choose an item.
MOTION BY	Tracey Garrett
MOTION SECONDED BY	Cindy Mayhugh
DISCUSSION	A motion to hold for a second reading.
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO:

NUMBER	
TITLE	AN ORDINANCE TO PROVIDE FOR EXPENDITURES IN ALL FUNDS FOR THE CALENDAR YEAR 2021 FOR THE VILLAGE OF WILLIAMSPORT, PICKWAY COUNTY, OHIO.
	New Business Resolution
STATUS	1st Reading

MOTION TO	Choose an item.
MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Ron Lyle
DISCUSSION	A motion to hold for a second reading.
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO:

NEXT SCHEDULED MEETING: Council

TYPE OF MEETING	<u>Regular</u>
DATE	<u>12/7/2020</u>
TIME	7:00pm
LOCATION	107 Green Street, Williamsport OH 43164
COMMENTS	The meeting on December 21, 2020 will be cancelled and rescheduled for a joint meeting with BPA on December 14, 2020.

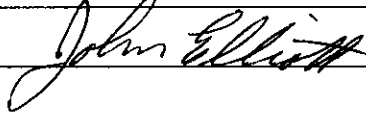
MEETING ADJOURN: Council

MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Choose an item.
VOTING RESULTS	YES: 5 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	12/7/2020

ATTESTED BY SIGNATURE	TITLE	DATE

	Mayor	12/7/2020
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