

ENTITY NAME: Village of Williamsport

MINUTES TITLE: Council

BOARD NAME: Council

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 11/2/2020

START TIME: 7:00pm

END TIME: 7:46pm

MEETING LOCATION: 107 Green Street, Williamsport OH 43164

RECORD OF PROCEEDINGS: written

CALLED TO ORDER BY: Mayor John Elliott

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Cindy Mayhugh	Present
Matthew Fields	Present
Mary Beth Poe	Present
Tracey Garrett	Present
Pennie McCain	Present
Ron Lyle	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Gayle Spangler, Fiscal Officer	Employee	
John Elliott	Mayor	
Gary Silcott	Stantec	

Louis McFarland	EHRWSD	
Gary Wright	WADES	
Ed Cox	WADES	
Becky Mathe	WADES	
Jenny Mathe	WADES	
Steph Mason	WADES	
Roy Horch	Citizen	

APPROVAL OF PREVIOUS MINUTES: Council

MOTION TO APPROVE MINUTES OF	10/19/2020
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Pennie McCain
MOTION TO APPROVE SECONDED BY	Matt Fields
DISCUSSION	none
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

APPROVAL OF BILLS: Council

MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

PUBLIC INPUT:

TOPIC	Storm Water program
PRESENTED BY	Gary Silcott, Stantec
DISCUSSION	Mr. Silcott discussed the storm water project. The average impervious area is 28 square feet. Residential customers would pay one flat rate. The golf course has the largest impervious area. A flat fee of \$3 per month for residents would generate \$2300 per year. The fee could be graduated to reduce the impact on large areas. The implementation of the fee is the first step in creating a storm

	<p>water utility. Mr. Silcott recommends a public meeting and to look at the impact on commercial businesses. Grants are available. The Village was denied the critical infrastructure grant in the first round but is applying for the second round. The Village's share is ten percent. Mr. Silcott advised Council they could use the storm water utility to pay the Village's match. Mayor Elliott updated on the work to be completed on Victory Street. The project has an estimated price of \$30,000 and has been approved.</p>
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TOPIC	Earnhart Hill Water & Sewer update
PRESENTED BY	Louis McFarland
DISCUSSION	<p>Mr. McFarland updated on the projects completed in 2020. The Earnhart Hill COVID-19 plan of action was reviewed. The water projects completed were the raw water line on US22 and SR 56, the WTP and the WWTP surge projection, fire hydrants flushed and repaired, 2019 CCR completed, and fire hydrants were tagged. On the sewer side, the second year OEPA plan was not completed and the lift station on 22 for the new home still requires the fence and driveway to be completed. The WWTP gear reducer and valve were completed. Mr. McFarland advised no safety projects were completed in 2020. For 2021 the recommended maintenance projects were maintenance on the water tower, rehab well #1, surge protection as well field, raw water line in field is now a low priority, generator emergency connection at well field, four additional water valves, replace hydrant and watch valve in front of Yipes Stripes, complete sewer projects not done in 2020. Mr. McFarland advised the top priority is to rehab well #1. The new 2021 water and sewer contract with EH has a 3% increase. Mayor Elliott reported that an error in billing is resulting in people not paying enough for their water. The error has been corrected. Councilperson McCain suggested that an audit of meter reads be completed routinely to make sure meters are reading properly. The Mayor advised the error was not in the reads but in the rates installed in the software. Fiscal officer Spangler will draft an ordinance for the next meeting to approve the EH contract.</p>

TOPIC	EMS Contract
PRESENTED BY	Gary Wright
DISCUSSION	<p>Chief Wright asked what else Council needed to know. Councilperson Lyle stated the EMS is important to the community. The challenge is the receipts from the levy is not sufficient to cover the increase requested. Councilperson McCain advised the additional monies in the levy fund are only enough to pay for the squad for one year if the levy fails. Council discussed increasing the 2.5 mill levy to generate more money. Councilperson Lyle suggested the Village contract for \$35,000 for 2021. Chief Wright said the General Fund could help pay for the EMS. Mr. Lyle suggested the Village ask for a larger levy next year. Mayor Elliott reiterated the Village must have the EMS. Fiscal officer Spangler will ask the County Auditor how much millage would be required to generate \$40,000 per year. Chief Wright advised Deercreek Township's rate is lower to offset no rent</p>

	being paid by the squad. Mr. Wright asked for Council's assurance they would seek a larger levy in 2021. Fiscal Officer Spangler advised the Village could grant CARES Act monies to the squad but they would have to show financials and receipts for their expenses. Mayor Elliott asked Chief Wright to explain how they have two runs at the same time. Chief Wright advised Council that each individual is considered a run. If on a run, they transport two people that is considered two runs. Ed Cox advised the EMS could not give a five-year contract since there are too many unknowns.
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TOPIC	Legion Hall
PRESENTED BY	Ray Horch
DISCUSSION	Mr. Horch is the commander of the legion. The legion needs 16 active members to maintain the hall. The building will have to be sold and the proceeds go to the district American Legion. The local legion has consulted a lawyer who says they can sell anytime. Mr. Horch asked if the Village was interested in purchasing the building. Council advised they were interested in purchasing the building. Mr. Horch will return with a price range for Council to consider.

OLD BUSINESS:

TOPIC	EMS Fund revenue
PRESENTED BY	Fiscal Officer Spangler
DISCUSSION	Fiscal Officer Spangler gave Council the revenue generated by the levy for the last five years. 2020 \$34,836.66 2019 \$35,076.55 2018 \$34,736.35 2017 \$34,083.26 2016 \$29,860.48

NEW BUSINESS:

TOPIC	Fire Runs
PRESENTED BY	Fiscal Officer Spangler
DISCUSSION	The fire run report was distributed for Council's review

TOPIC	Sheriff's Department report
PRESENTED BY	Mayor Elliott
DISCUSSION	The Mayor passed the Sheriff's Department around for everyone to review.

TOPIC	East Alley
PRESENTED BY	Mayor Elliott

DISCUSSION	The Mayor advised three lots on East Alley are being developed. A camper is being put on the lot and can stay for one year while the house is being built.
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LEGISLATION:

NUMBER	23-2020
TITLE	A RESOLUTION AUTHORIZING THE MAYOR OF WILLIAMSPORT TO APPROVE THE CONTRACT FOR THE WILLIAMSPORT DEERCREEK EMERGENCY MEDICAL AMBULANCE SERVICE FOR THE VILLAGE OF WILLIAMSPORT
	Old Business Resolution
STATUS	3rd Reading
MOTION TO	Approve
MOTION BY	Ron Lyle
MOTION SECONDED BY	Tracey Garrett
DISCUSSION	The contract is for \$35,000 for 2021.
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:

NUMBER	24-2020
TITLE	AN RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION IN WATER OPERATING FUND 5101 AND THE GAS OPERATING FUND 5601 OF THE VILLAGE OF WILLIAMSPORT, OHIO
	New Business Resolution
STATUS	1st Reading
MOTION TO	Waive
MOTION BY	Ron Lyle
MOTION SECONDED BY	Tracey Garrett
DISCUSSION	A motion to suspend the rules.
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes

VOTING RESULTS	YES: 6 NO:
MOTION TO	Approve
MOTION BY	Matt Fields
MOTION SECONDED BY	Pennie McCain
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:


NEXT SCHEDULED MEETING: Council

TYPE OF MEETING	<u>Regular</u>
DATE	<u>11/16/2020</u>
TIME	7:00pm
LOCATION	107 Green Street, Williamsport OH 43164
COMMENTS	

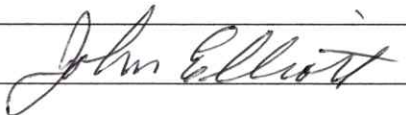
MEETING ADJOURN: Council

MOTION BY	Ron Lyle
MOTION SECONDED BY	Matt Fields
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	11/16/2020

ATTESTED BY SIGNATURE	TITLE	DATE

	Mayor	11/16/2020
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